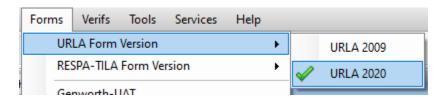


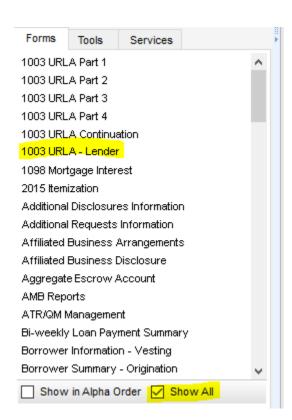
Encompass® 2020 URLA Lender Form

To include the 1003 URLA – Lender form in the 1003 package, see the following steps.

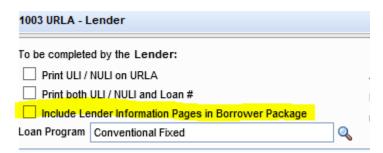
If the URLA 2020 is not visible, click on Forms > URLA Form Version > URLA 2020. This will convert the loan from 2009 to 2020.



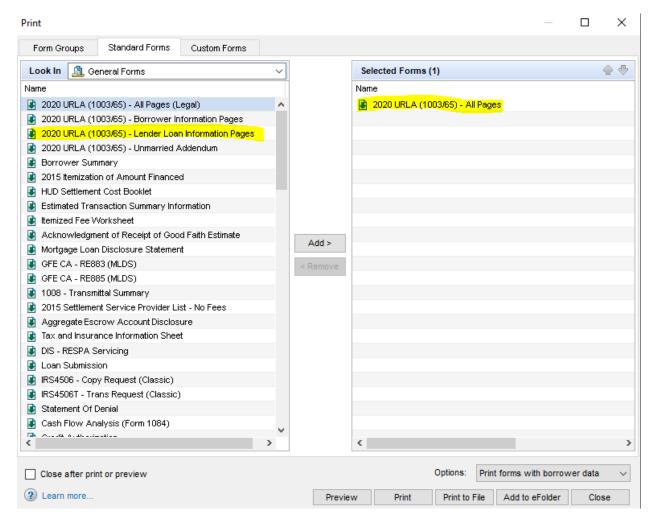
Once in URLA 2020, locate the 1003 URLA – Lender form from the forms list. If the form is not visible, check the Show All checkbox to display it.



After selecting the 1003 URLA – Lender form above, click the "Include Lender Information Pages in Borrower Package" checkbox.



When printing the 1003 to the eFolder, the Lender form will be in the All Pages package. If the box is left unchecked, the form can still be selected from the list on the left.



Finally, if the checkbox is disabled (grayed out), the admin may have a Persona Access to Fields business rule setup to limit access the field. If the checkbox is disabled, please contact your Encompass administrator for assistance.